

**Summary:** Girl Scout leaders build girls of courage, confidence and character who make the world a better place by helping girls discover themselves, by guiding and partnering with them as they take action using what they have learned. The leader will help ensure all Girl Scout program opportunities consistently provide the Discover-Connect-Take Action goals/outcomes of the Girl Scout Leadership Experience.

**Term of Appointment:** The troop leader is appointed for a October 1 - September 30 term that is renewable upon completion of evaluation processes.

**Supervision:** Reports to service unit manager.

### Responsibilities:

- Be a registered member of Girl Scouts of the USA and successfully complete the volunteer application process.
- Be guided in all actions by the Girl Scout Mission, Promise and Law.
- Remain informed about and comply with the most current policies, procedures and guidelines of Girl Scouts of Oregon and Southwest Washington and Girl Scouts of the USA (GSUSA).
- Complete required trainings by council policy deadlines.
- Participate or send a representative to monthly service unit volunteer meetings.
- Assure all active adults register and successfully complete the volunteer application process.
- Register all girls before their second troop/group meeting.
- Schedule regular troop/group meetings.
- Promote participation in council sponsored product sales, Family Partnership, Girl Scout events and Girl Scout camps.
- Guide girls in planning, setting goals, carrying out and evaluating program and financial activities according to their grade levels.
- Be fiscally responsible and accountable for troop funds at all times.
- Communicate with girls and their families by sharing council and troop information.
- Complete and turn in all required reports by council policy deadlines.
- Maintain a healthy and safe environment, as outlined in *Volunteer Essentials* and *Safety Activity Checkpoints*.

### Position Competencies:

- This position requires organizational and communication skills.
- This position requires the ability to work independently and as part of a team.
- This position requires the volunteer be dependable, flexible and patient.
- This position requires the volunteer to delegate responsibilities.
- This position requires the ability to manage money.

### Core Competencies:

1. **Girl Focus:** Creates fun, interactive, girl-led thematic series of activities, addressing current issues involving girls and their interests and needs.
2. **Adaptability:** Maintains a sense of humor, emotional composure and objectivity under pressure, ambiguity or opposition.
3. **Fostering Diversity:** Listens to others and incorporates their ideas and perspectives.
4. **Oral Communication:** Removes barriers to participation (holds meetings in accessible locations, uses translators, etc.).
5. **Personal Integrity:** Demonstrates dependability, honesty and credibility.