



## **Service Unit Product Manager**

**Summary:** To organize, manage, and promote the Product Sale Programs within the service unit. Assist leaders with integrating the Product Sales Programs and the Girl Scout Leadership Experience in their program.

**Reports To:** Council Product Sales Manager/Specialist

### **Responsibilities:**

- Clear understanding of Girl Scouts USA and Girl Scouts OSW policies, procedures, and standards
- Ensure that all troops have been trained on the Program and record keeping portions of the sale
- In partnership with service unit registrar, ensure all girls participating in the Product Sale Program are registered members
- Make sure that all troop and service unit information is completed and that all deadlines are met
- Maintain updated inventory record of products from delivery through the end of sale
- Develop and implement delivery and distribution of products and recognitions
- Build a service unit product team to help in all aspects of the sales

### **Position Competencies:**

- Organization skills
- Understanding of the Product Sales Program
- Ability to work as part of a team
- Basic computer literacy

### **Core Competencies:**

- 1. Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership experience and achieve outcomes via Discover, Connect, and Take Action
- 2. Adaptability:** Adjusts, modifies own behavior and remains flexible and tolerant in response to changing situations and environments, unexpected obstacles, or diverse people expressing different perspectives, needs, or demands
- 3. Fostering Diversity:** Expresses ideas and facts clearly, concisely, and accurately
- 4. Oral Communication:** Values, develops, nurtures, uses and celebrates group and individual diversity
- 5. Personal Integrity:** Demonstrates dependability, honesty, and credibility