



Application for Additional Money-Earning Activity

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Girl Scouts of Oregon & Southwest Washington has two product sales during the program year. Troop profits earned through participation in these program activities are adequate to finance troop/group activities. If additional funds are needed for special activities, you must follow council policy and the procedure stated below.

Procedures:

1. Your "Troop Financial Report" for the previous year must be on file (first year troops/groups are exempt).
2. Submit this application to your service unit event/travel coordinator for preliminary approval a minimum of six weeks before the activity.
3. After your application is approved by your service unit event/travel coordinator it is sent to the event/travel pathway manager for your area a minimum of two weeks before the activity.
5. Remember to include the net income from this activity on your "Troop Financial Report" at year-end.

Date _____ Service unit/operating team _____

Troop/group # _____ Program level _____

Leader's name _____

Address _____ City _____ ZIP _____

E-mail address _____ (Notification will be sent via e-mail if provided)

Day phone (_____) _____ Evening phone (_____) _____

Was every girl given the option of participating in the council product sales*? Yes No

Date of event _____ Location _____

Describe the money-earning activity (car wash, food sale, etc.) _____

Projected gross income \$ _____ minus projected expenses \$ _____ = projected net income \$ _____

Name of person in charge (if other than leader). All Girl Scout activities must be supervised by a registered/trained adult

_____ Title _____ Day phone (_____) _____

Number of girls in troop/group _____ Number of girls participating in money-earning activity _____

Describe the purpose for which the money is to be used _____

Have you checked *Safety Activity Checkpoints* requirements? Yes No

Leader signature _____ Date _____

SU event/travel coordinator signature _____ Date _____

Approve Disapprove

Guidelines for Additional Money-Earning Activities

Procedure

A group will complete the appropriate money earning application and submit them for approval. Applications are to be submitted to the designated volunteer service team member at least six weeks prior to the proposed event. (If there is no volunteer in the appropriate service team member position, the form is to be submitted to the area program specialist.) Upon approval by the volunteer service team member the application is to be submitted to the area program specialist at least two weeks prior to the proposed event.

Money-earning activities will not receive approval if scheduled to be held during the council's product sales.

Money-earning activities may not receive approval if scheduled to be held during some local United Way campaigns.

No troop/group money-earning activity designated to finance Girl Scout travel will be approved until notice of intent to travel has been given to the appropriate staff and/or service unit event/travel coordinator.

Daisy Girl Scouts do not participate in group money-earning activities.

Raffles, bingo and other games of chance are prohibited.

Commercial products with packaging and/or company logo/name may not be sold by Girl Scouts. To do so would imply endorsements of the products by Girl Scouts, which is not allowed.

Definition

"A group will complete the appropriate money earning application and notice of intent and submit them for approval. Applications are to be submitted to the designated volunteer service team member at least six weeks prior to the proposed event. (If there is no volunteer in the appropriate service team member position, the form is to be submitted to the area program specialist.) Upon approval by the volunteer service team member the application is to be submitted to the area program specialist at least two weeks prior to the event."

Policy

The only council-sponsored money-earning activities are those approved by the board of directors. This refers to product sales.

Only registered troops/groups and registered girls may participate in council-sponsored money-earning projects.

*Troop/group leadership must provide eligible girls with the opportunity to participate in the council-wide product sales. (Because of Girl Scouts USA determinations troops/groups cannot be penalized for not participating in council sponsored money-earning projects.)

Participation by troops/groups in money-earning activities, other than council-sponsored product sales, must have demonstrated need and prior approval.

Non council-sponsored money-earning activities will not be approved if troop/group financial reports are not current.

Girl Scouts of the USA Policy

Permission for Commercial Endorsements

Permission to endorse commercial products or to give endorsement of such by implication must be obtained from Girl Scouts of the United States of America and shall be granted only when such endorsement is in keeping with Girl Scout principles and activities.

Leader's Digest Blue Book of Basic Documents, 2003

This means that sales of Tupperware, Discovery Toys, Lloyds of London,... and/or coupons such as Gold C Coupon Book, Entertainment Coupon Book, pizza coupons,... are not allowed.

Additional Information

- Any money earning activity hours may not be counted as service hours, or to fulfill requirements for awards and insignias.
- Girl Scout troops may earn money by providing program to other Girl Scouts.