

Complete this form and turn it in to your service unit event/travel coordinator at least four weeks prior to the event.

Service Unit _____

Name of event _____

Date(s) _____

Time(s) _____

Location _____

Purpose of the event _____

Activities planned _____

Person(s) in charge	Phone number	Email address

Who is invited (areas, levels, etc.)? _____

Fee _____

Cookie/Nut Program Credit accepted? Yes No

What do attendees need to bring? _____

Is this event being held to raise additional service unit or troop funds? No Yes
(If yes, be sure to complete form #113 "Application for Additional Money-Earning Activity".)

First Aider(s) _____