Girl Scout Product Program Troop Eligibility Checklist

The 2025 Fall Product Program eligibility goal is **August 5, 2025**, and the 2026 Girl Scout Cookie Program eligibility goal date is **December 9, 2025**, which also serves as the benchmark for service unit penny qualification. Here's what troops need to do to be eligible to participate in product programs, and where to find help if needed! This checklist is a tool to help track each step—it <u>does not</u> have to be submitted to verify eligibility.

Through Girl Scout product programs, girls learn and practice goal setting, decision making, money management, people skills, and business ethics, and Girl Scouts earn funds to power their activities year-round.

If your troop plans to participate, here are the five requirements you need to meet by the dates listed above:

Requirement		About this Requirement	Status
1 of 5	**Two registered, background-checked troop leaders for the 2026 Girl Scout membership year.**	All Girl Scout volunteers must register as members of Girl Scouts of the USA for the current membership year, and complete a background check (depending on findings, some restrictions in volunteering may apply). Volunteers must also complete the training required for their volunteer role (see next page).	☐ Our troop did it!

| 2 of 5 | All troop leaders and troop product managers (TPMs) must complete required position training to be considered a troop in good standing. | **Troop Leaders:**
• Mandatory Reporter (gsLearn)
• Foundations (gsLearn) or Before Your First Troop Meeting* (live virtual)
• Troop Finance (gsLearn)

Troop Product Managers:
• Mandatory Reporter (gsLearn)
• Foundations (gsLearn)
• Troop Finance (gsLearn)
• Applicable Product Program TPM Training
    ○ TPM Fall Product Program (gsLearn)
    ○ Cookie 101 - Troop Product Manager (gsLearn)

*Volunteers who are new to the troop leader role as of 10/1/2025 or returning after their role has been inactive or lapsed for one year or more are required to take Before Your First Troop Meeting, even if they have taken GSOSW Foundations for a previous role. | ☐ Our troop did it! |
| 3 of 5 | **Troop has at least three registered girl members from at least two different families for the 2026 Girl Scout membership year.** | All volunteers and Girl Scout youth participants must have current Girl Scout memberships. All members agree to abide by the policies and principles of GSUSA and Girl Scouts of Oregon and Southwest Washington.

Troops must meet the membership requirement of at least three girls from more than two families to qualify for participation in product programs. | ☐ Our troop did it! |

4 of 5	**Troop must have a bank account with two verified signers on file.**	All groups will be required to establish a Girl Scout bank account prior to engaging in any money-earning activity or when funds on hand exceed $100. Group bank accounts must meet a variety of criteria (see *Council Volunteer Policies and Procedures* for details), including a minimum of two signers on all accounts. All signers must be unrelated by blood, marriage, or household, be a currently registered member of GSUSA, and have successfully completed a criminal background check. Troops interested in opening bank accounts should contact the service unit treasurer to request the required account authorization paperwork and obtain approval for opening an account with the assigned troop number.	☐ Our troop did it!
5 of 5	**Troop's previous year's *Troop Financial Report* (form #108) must be submitted with no outstanding monies owed to Girl Scouts.**	A completed *Troop Financial Report* (form #108), along with a copy of the troop's most current bank statement, must be submitted to the service unit treasurer for review no later than June 30 of the current program year. The date of the report should coincide with the most recent bank statement date. The service unit treasurer will submit all forms to the Group Banking Coordinator by July 31 of the current program year. If there is no service unit treasurer, the form should be submitted directly to the treasurer staff liaison at answers@girlscoutsosw.org. To participate in the Fall Product Program, the Troop Financial Report (form #108) must be received, and to participate in the Cookie Program, the Troop Financial Report (form #108) must be approved.	☐ Our troop did it!

NOTE: All requirements listed on this checklist are referenced from the current edition of *Council Volunteer Policies and Procedures*.

I need help!
Have a question or need support on one of these criteria? Don't wait—reach out to us today! We're here to help you and your troop find success and make the most of your Girl Scout experience. Our customer care team is available to answer your questions Monday–Friday from 8 a.m.–5 p.m. at answers@girlscoutsosw.org or 800-338-5248.

Why is all of this required for product program participation?
These requirements are not unique to the product program; they are the minimum criteria needed to be considered a troop in good standing. Meeting these criteria influences a troop's ability to participate in all Girl Scout activities available to their grade level, from meeting as a troop to travel, camp, product programs, and more. These criteria are designed to set troops up for success—particularly volunteers supporting the troop.

Additional requirements to participate in Girl Scout Product Programs
Once a troop is eligible for product program participation, they will still need to complete the program-specific training. The training below needs to be completed by troop volunteers and Juliette mentors prior to participation in product programs, but *does not* need to be completed by the eligibility goal date.

- **GSOSW TPM/JLT 101**: Delivered by Girl Scout staff and available on gsLearn by mid-August for the fall program and mid-December for the cookie program.
- **GSOSW TPM/JLT 201**: Delivered in-person or virtually by service unit product managers (SUPMs) to troops; contact your SUPM for dates.

I support a Girl Scout Juliette—do I need to meet the eligibility goal criteria?
Juliette mentors do not need to meet the eligibility goal criteria. Mentors *do* need to reach out to their service unit product manager to find out when required product training is scheduled for the service unit. For more information or support, please contact answers@girlscoutsosw.org.