

## Service Unit Delegate Position Description

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### Responsible to

Service unit delegates are elected by their geographical service unit and are accountable to their service unit and the council.

# Term and Vacancies

- Service unit delegates serve for a term of one (1) year, or until a successor is elected.
- Alternate delegates shall become delegates for the unexpired term should vacancies occur.
- Terms of office shall begin at the close of the meeting at which delegates are elected or alternate delegates are appointed.

#### Purpose

To serve as a voting member of Girl Scouts of Oregon and Southwest Washington (GSOSW), representing the service unit at regular and special meetings of the corporation. As voting members of the corporation, delegates participate in the corporate meetings of the council, report and interpret actions taken at those meetings, receive information about the council and disseminate that information to members of the service unit, and provide input to the council's board of directors on policy matters and the work of the board.

#### Responsibilities

- Attend the annual meeting of the corporation to participate in the election of board officers and members, Board Development Committee members, and national council delegates and alternates and amendment of the council's articles of incorporation and bylaws as necessary.
- Participate in any special meetings of the corporation as may be called by the council's board of directors.
- Attend service unit volunteer meetings where issues relating to council governance will be discussed.
- Report on delegate discussion to the service units.
- Provide input regarding the direction of Girl Scouting within the jurisdiction
  of the council by receiving and responding to reports and information from
  the board of directors.
- Read and understand all materials received as a delegate.
- Take required delegate training prior to the annual meeting.

- Disseminate information received regarding governance issues to the constituents of the service unit that elected the delegate.
- Remain informed about and comply with the most current policies, procedures, and guidelines of GSOSW and Girl Scouts of the USA (GSUSA)

#### Qualifications

- Be a member of the Girl Scout Movement registered through GSOSW at the time of election and throughout the term of service.
- Be 14 years or older at the time of service unit selection.
- Subscribe to the mission and principles of the Girl Scout Movement as embodied in the Girl Scout Promise and Law.
- Understand or be willing to learn about council structure, bylaws, parliamentary procedure and the difference between governance and operations.
- Possess good verbal and written communication skills.
- Be interested in policy issues and determination for the council.
- Capacity and availability to attend and participate in required council meetings as necessary.
- Able to be objective and to participate in the deliberation of matters that affect the total council.